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Publications List 2007/08

A document giving an overview of all the publications available through Community Matters.



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Consultancy and Training Services

Selection of training courses and consultancy services offered by Community Matters.



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Asset Transfer - A Partnership Routemap

This Partnership Routemap has been written by Community Matters for the Asset Transfer Unit. It is a guide to making the most of partnership in the asset transfer process, drawing on the real experiences of those who have been involved in asset transfers over the last three years.



It is available to download as a high quality 7MB file or medium quality 4MB

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Small Charity Constitution

A concise, practical framework for charities with an income of less than 5,000 and which do not own land or employ staff.



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Community Buildings maximising assets

This joint publication with the Local Government Association sets out a number of specific issues around the management of community buildings. A series of local authority case studies have been collected which illustrate both successful and less successful solutions to help you get the most out of the link with community groups.



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Community Money Matters

A comprehensive guide to financial management and accounting for small charities and community organisations. There is a special emphasis on running community buildings and employment issues. Produced in partnership with CASH (Community Accountancy Self Help). The download/view link below takes you to the CASH website from where you can download the full publication.



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Changing The Way We Work

This guide shows why and how your organisation should change how you work in ways that will benefit your environment and save you money.

The guide is specifically for organisations working in the Voluntary and Community Sector (VCS) and you will find a range of examples showing how VCS groups are already making a difference.

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Your Community Building Counts

A practical step by step publication on how to make your community building even more of an asset by minimising its impact on the environment and maximising its sustainability. It has many suggested actions, useful websites and case studies to get you started.



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Current Annual Review

The latest Community Matters Annual Report with information about the year in question and a financial summary.



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Community Matters Annual Accounts 2008/2009

Latest set of full audited financial accounts.



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83KB

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Energy Efficiency in Community Buildings

As part of their Community Buildings Campaign, NEA have updated and re-produced their community buildings self-survey pack. This publication advises committees on what measures and improvements could be made to their building, depending on how it is



used and how often, and points them in the direction of further support and advice.

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Forgotten Resources? Summary

A summary of The Joseph Rowntree research report on the role of community buildings in strengthening local communities.



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Forgotten Resources?

The Joseph Rowntree research report on the role of community buildings in strengthening local communities - text version of the book published in 1997.



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Talking Trusts

Recommendations for children's trusts working with voluntary and community organisations

Membership Form



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PPL Licensing Scheme 2008/2009: Information

Application form for a Phonographic Performance License under the Community Matters Scheme.



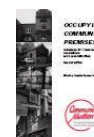
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PPL Licensing Scheme 2007/2008: Registration Form & Notes



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Occupying Community Premises guidelines for community associations and local authorities 2nd edition



This book is about the legal basis on which charitable community organizations occupy community buildings where they are owned by local authorities or other public or private bodies. The book includes a specimen lease, designed specifically for use by local authorities and charitable community organizations, a model declaration of trust for holding trustees, and a sample management agreement. The lease is accompanied by detailed explanatory notes

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Download	PDFs	233kb	40 secs @ 56k

Managing Your Community Building

A practical handbook for people running buildings in local communities by Peter Hudson Third Edition edited by Jacki Reason



(Please note that some of the technical information and contacts are out of date)

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MEMBERS' ONLY DOWNLOADS

Affinity

Affinity is a guide for community associations and CVSs in how they can benefit from each other's work. It give simple and practical tips and a range of case studies which show how these two key networks can work together at local level to provide mutual support and partnership working.



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AGM Minutes

Minutes of the Community Matters Annual General Meeting.



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Community Magazine

Latest copy of our newsletter for community organisations.



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Design guide for village and community halls in relation to sports.
Reproduced courtesy of Sport England.

Design guide for Community Halls in relation to sports activity reproduced courtesy of Sport England.



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Why Grants are important for a Healthy VCS

Click here for the new report fro the NAVCA



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